

# Law Offices of Prashanthi Reddy, PLLC

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## H4 EAD Checklist

1. Alien's last name: \_\_\_\_\_  
First name: \_\_\_\_\_  
Full middle name: \_\_\_\_\_
2. Other Names Used (include Maiden Name): \_\_\_\_\_
3. Address in the United States: \_\_\_\_\_  
City, State/province, and postal code: \_\_\_\_\_  
Phone number: \_\_\_\_\_
4. Country of citizenship/Nationality: \_\_\_\_\_
5. Country of birth: \_\_\_\_\_
6. Place of birth (City/State): \_\_\_\_\_
7. Date of birth: \_\_\_\_\_
8. Gender: \_\_\_\_\_
9. Marital Status: \_\_\_\_\_
10. Social security number (if app): \_\_\_\_\_
11. A# OR I-94 # \_\_\_\_\_
12. Have you ever applied for employment authorization from USCIS: YES/NO \_\_\_\_\_
13. If "YES" which USCIS office/Date: \_\_\_\_\_
14. Result: \_\_\_\_\_
15. Date and Place of last entry into US: \_\_\_\_\_
16. Manner of last entry: \_\_\_\_\_
17. Current immigration status: \_\_\_\_\_

### Documents required

- Two identical two-by-two inch passport-style color photographs;
- Copy of H4 beneficiary's approval notice;
- Copy of beneficiary's i-94 showing H4 status;
- Copy of EAD (front and back);
- Copy of passport (biometric page);
- Marriage certificate or birth certificate of dependents;
- Copy of primary applicant's I-140 approval notice;
  - o If there is no copy of the primary's applicant's I-140 approval notice, please submit a copy of the H1B nonimmigrant's passports, prior Forms I-94, and current and prior Forms I-797 for Form I-129, Petition for a Nonimmigrant Worker; and,
  - o a print out from the Department of Labor's (DOL's) website or other correspondence from DOL showing the status of the H1B nonimmigrant's Permanent Labor Certification Application. If DOL has certified the Permanent Labor Certification, also submit a copy of Form I-797 Notice of receipt for Form I-140 establishing that the Form I-140 was filed.
- Legal fees as invoiced.
- USCIS fee, \$380